

# Payroll Module



## Stable, User-Friendly Software

The payroll module is offered as an upgrade to the General Ledger software. Taxes and codes are currently based on Washington State standards but could easily be customized for your region. Like our other modules, the payroll system has been designed to integrate seamlessly with the General Ledger or any of our other software solutions.

This end-to-end payroll solution allows you to track salaries, hourly pay, bonuses, automated minimum wage, 401(k) plans, pensions and payroll advances per employee. Flexible benefit (cafeteria) plans and employee loans are also easily managed and recorded within the system.

Reliable and secure, the payroll module supports multiple payment options (including direct deposit) as well as timekeeping. Use the built-in time clock or upgrade to our graphical version. Custom integration with your current timekeeping software is also available. A more detailed overview of the software capabilities is provided below.

Call (509) 884-1542 today for more information.

### Payroll Software\* Features:

- Define Multiple Companies on One System
- Supports Salaried, Hourly and Piecework Employees
- Piecework Bonus for All or Selected Employees
- Automated Minimum Wage Adjustments for Piecework
- 401(k) Plans and Flexible Benefit (Cafeteria) Plans
- Employee Loans and Payroll Advances
- Employee Earnings History
- Pension Accounting
- Labor Distribution by Employee and Department
- Payroll Journal with Posting to General Ledger
  - Optional employer tax accrual
  - Optional tax accrual costing by department
- Print Payroll Checks or Process Direct Deposit
- Processes Hand-Written Checks
- Reports Include:
  - Payroll taxes
  - Employee master list
  - Payroll register
  - Deduction register
  - Seniority and benefit qualification
  - W-4 exempt status checklist
  - Employee 401(k) history
  - New employees hired (by date range)
  - FUTA/SUTA tax accrual
  - Duplicate SS# and INS# checking

### Timekeeping:

- Multiple, Concurrent Time Card Entry Batches
  - Up to 9 active and 9 future payroll batches
  - Up to 9 preliminary (2 permanent) batches
- Custom Time Clock Interface
- Graphical Interface Upgrade Available
  - Supports touch-screen technology
- Timecard Bonus Pay
  - All or selected employees
  - All or selected pay types
- Print Time Cards from the System

### Tax Management:

- Payroll Tax Reports
- W-4 Exempt Status Checklist
- Prints W-2's
- Supports Magnetic Media W-2's

\*Designed for Washington State, but Customizable for any Region



**Compu-Tech, Inc.**

P.O. Box 503, Wenatchee, WA 98807  
p: 509.884.1542 | f: 509.884.8982  
e: info@compu-tech-inc.com